



**Pleasant Valley School
Parents Actively Supporting Education
P.A.S.E Minutes
Wed, Nov 1, 2023 at 6:30pm**

- I. **Call to order:** 6:45pm
- II. **Roll call:** Catherine Evenson, Jessica Dodds, Meredith Loughlin, Jillian Tomazin
- III. **Approve Agenda:** Meredith motions to approve agenda, Catherine seconds, all approve.
- IV. **Approve Oct. Minutes:** Meredith motions to approve Oct. mins, Jessica seconds, all approve.
- V. **Treasurer's Report:** Bank account current balance of \$15,496.31.
- VI. **Old Business**
 - A. **Recycling**
 - 1. We will continue to look for someone to help, Meredith is reaching out to a couple people.
 - B. **No school board report**
 - C. **Website Coordinator**
 - 1. We need to get our website fixed. Someone reach out to Bre to discuss. Jessica offers to start a facebook group for PASE and have all board members as admins. Jessica looking into PTA specific websites.
 - D. **Pioneer Day Recap**
 - 1. We won best school, everything ran smoothly.
 - E. **Harvest Festival Recap**
 - 1. We lost volunteer participation in games towards the end of the night . Maybe next year we find a volunteer to coordinate volunteers, also a candy refill person. Better to keep the face painter and photobooth outside if there's good light.
 - 2. The timeline was good, it ran very smoothly. We had a great turnout, almost the whole school participated.
 - 3. Alex had brought up doing trunk or treats in the future, could we use the blacktop? We would still set up games but the more volunteers we get the less games we put out.
 - F. **Fall fundraiser**
 - 1. Ivan looked into coupons and it's not practical for our area.

2. We are going with the See's Candy fundraiser. We need to get orders in the week after Thanksgiving break. The fliers need to go out before Thanksgiving break. Everyone will need to get their orders in by the 28th, have a reminder on the 27th.

G. Santa store

1. We need at least two volunteers a day. Meredith will put out bins every Monday for people to drop off their donations and put it away in the PASE shed in the afternoon. There are empty boxes we can use in the PASE shed.
2. Dates will be December 6th, 7th, 8th open to students and then the rest can dig through on the 11th.

VII. New Business

A. Voting for 2023-2024 school year

1. Jessica Dodds motions to vote Meredith Loughlin in as PASE secretary. Jillian Tomazin seconds. Motion carries.
2. Meredith Loughlin motions to vote Jillian Tomazin in as PASE treasurer. Catherine Evenson seconds. Motion carries.
3. For the bank account, we will remove Brenda Brown as a signor, and assign Jillian Tomazin as signor. Meredith Loughlin and Catherine Evenson will remain signors.

B. Thanksgiving feast

1. Agreed on 7 turkeys
2. We need to find a specific volunteer who can help keep food hot
3. Kinder to do decorations
4. Need a volunteer for a fruit platter
5. Eliminate nuggets
6. Jessica and Mrs Weibe making gravy
7. Jessica is helping with decorations
8. Catherine coordinating volunteers
9. Wendy wants to keep it simple
10. We need chafing dishes

C. Christmas craft

1. Agreed on \$10 budget per student. Gift cards will be given to teachers, they can pick which store they want to purchase from. We will ask them to bring receipts.

VIII. Next Meeting: Dec 6th 6:30 OSH.

IX. Adjournment 8:19pm